

# Recruitment Service Agreement

This agreement is between ----- having ----- as CIN (hereafter referred as Client) and Vidyarjan Consulting Private Limited having U74120MH2015PTC266001 as CIN (hereafter referred as Consultancy).

The consultancy will provide recruitment services to the client as per the following terms and conditions:

1. The client will send the Job Description (JD) and other relevant details for the recruitment of candidates on its payroll.
2. The consultancy will share the suitable profiles for short-listing.
3. For the short-listed candidates, the consultancy will arrange the interviews.
4. Once the client decides to hire the specific candidate, the consultancy will coordinate between the client and the selected candidate regarding the joining formalities, if needed.
5. The consultancy will raise the invoice of service charges on or after the joining date of the candidate. The client will pay the service charges to the consultancy within 14 days of the invoice date.
6. The service charges will be 8.33% of the selected candidate's annual cost to company (CTC) plus taxes.
7. The payment can be made online to CURRENT account in the name of VIDYARJAN CONSULTING PRIVATE LIMITED (A/C No. 123505000100 and IFSC code ICIC0001235)
8. In case the candidate leaves the services of the client on his/her own accord within 90 days of joining, the consultancy will find a replacement candidate only if the client has made the payment for the candidate as per the invoice.
9. This agreement will be active perpetually until terminated by either party with one month of written notice.

*I have gone through all the terms and conditions and have understood all the implications thereof. I agree to the above terms and conditions and in token of my acceptance, I hereby affix my signature & stamp to this document.*

	For Vidyarjan Consulting Private Limited
Authorized Signatory & Stamp of Company	Authorized Signatory & Stamp of Company
	Dr Shrikant Mulik CEO, Vidyarjan Consulting Private Limited shrikant@vidyarjanconsulting.com